Attached is a copy of the meeting minutes for your records.

[Signature]
Administrative Assistant
Department of Energy
Waste Disposition
(208)526-
SUMMARY OF IPT MEETING
SAFETY/OVERSIGHT
Meeting Minutes
April 3, 2013

**Subject:** AMWTP IPT MEETING – SAFETY/OVERSIGHT

**Item# 1:** ISMS Phase II Status Update

  a. Implementation of the new WP&C process

**Discussion:** Corporate resources were brought in to facilitate the review. There are war room meetings being held daily. [Redacted] and [Redacted] are doing a leadership course to ITG management. Safety training and mock reviews with employees are currently moving forward. There is a need to restructure the employee’s safety team as well as coaching an observation program. A DOE roundtable meeting is scheduled for April 15th to review the progress. ISMS Phase II review is planned for June and we will need to discuss the implementation of the new WP&C process. SMP CRAD development is ongoing. Baselining today’s program will allow all to see the improvements while trying to minimize the workforce impact.

**Item# 2:** Recent Step Backs

**Discussion:** There has been a significant increase in the number of step backs due to more employee focus. ITG management is trying to rebuild trust and communicate to the workforce that they were having too many low consequence high risk events. All employees need to help with issue identification.

  a. Smoke Test

**Discussion:** DOE questioned the delay in a response after it was discovered that it was identified on Friday but was not brought to management’s attention until Monday. ITG tried to recreate the test but were unsuccessful and workers prefer double bib hoods.

  b. Puncture Resistant Gloves

**Discussion:** ITG will be moving to a more risk based approach to evaluate PPE based upon hazards and will also eliminate wood in cells. The silver went through 5 layers of gloves so ITG has gone to a hazard specific approach to PPE. The workforce did recognize the need for higher level of protection and are asking for PPE as needed. The workers were also concern with the dexterity of the new PPE.

  c. Unknown Vapor
controlling the release of barcodes. DOE will be briefed on engineering controls at the same time as the ESS pages changes are made.

**Item # 5:** Seatbelt exemption for operators wearing Level B suits in box retrieval mockups

**Discussion:** Box retrieval in ICE is where the issue exists as seatbelts impede use of the Level B Suits. DOE thinks ITG should ask OSHA for a variance since DOE doesn’t have authority for an exemption. ITG is reevaluating the need, and the answer may be never mind.

**Item # 6:** Safety incentives for continuing work activities

**Discussion:** ITG is working on the details.

**Next Meeting will be April 10th at 10:00 MST.**